

Professional Short Courses	DURATION	
Certificate In Health Records Management	1 Month	
Certificate In Leadership Skills	1 Month	
Certificate In Advocacy & Lobbying	1 Month	
Certificate In First Aid Management	1 Month	
Certificate In Sales & Marketing	1 Month	
Certificate In Project Management	1 Month	
Certificate In Public Relations	1 Month	
Certificate In Criminology	1 Month	
Certificate In Investment	1 Month	
Certificate In Business Procurement	1 Month	
Certificate In Front Office Management	1 Month	
Certificate In Customer Care Management	1 Month	
Certificate In School/college Management	1 Month	
Certificate In Ethics & County Governance	1 Month	
Certificate In Public Procurement	1 Month	
Certificate In Book Keeping	1 Month	
Certificate In Storekeeping	1 Month	
Certificate In Pyschology	1 Month	
Certificate In Gender & Human Rights	1 Month	
Certificate In Drug Abuse & Rehabilitation	1 Month	
Certificate In Ngo Mgt	1 Month	
Certificate In Disaster Management	1 Month	
Certificate In Hiv/aids Management	1 Month	
Certificate In Conflict Management	1 Month	
Cert. In Integrated Mgt Of Acute Malnutrition	1 Month	
Certificate In Video Editing	1 Month	
Certificate In Photojournalism	1 Month	
Certificate In Solar Technology	1 Month	
Certificate In Electrical Wireman & Installation	1 Month	
Certificate In Computer Networking	1 Month	
Certificate In Computer Repair & Maintenance	1 Month	
Certificate In Welding	1 Month	
Certificate In Bakery Technology	1 Month	
Certificate In Events Management	1 Month	
Certificate In Waiting Services (Waiters/Waitresses)	1 Month	
Certificate In Financial Planning	1 Month	
Certificate In Enterpreneursip Management	1 Month	
French English Germany	3Months	
NITA / CBET COURSE		
COURSE	LEVEL	DURATION
Welding	Level 3/4	3Months
Motorcycle Mechanic	Level 3/4	3 Months
Electrical Installaton	Level 3/4	3 Months
Building Technician	Level 3/4	3 Months
Marsonry	Level 3/4	3 Months
Plumbing	Level 3/4	3 Months
Agripripreneurship	Level 3/4	3 Months
Marriage And Family Counselling	Level 6	3 Months
Counseling Psychology	Level 3/4	3 Months
House Keeping Mgt	Level 3/4	3 Months
Food Technologyl	Level 3/4	3 Months
Hair Dressing &Beauty Therapy	Level 3/4	3 Months
Office Administration	Level 3/4	3 Months
Business Administration	Level 6	3 Months
Human Resourse Mgt	Level 5 & 6	3 Months
Project Management	Level 5 & 6	3 Months
Office Assistant	Level 3/4	3 Months
Records And Archives	Level 5 & 6	3 Months
Supply Chain Management	Level 5 & 6	3 Months
Certified Pension Management	Level 3/4	3 Months
Security Guarding	Level 3/4	3 Months

This institute is Licensed By TVETA, KNDI

ECDE IN-SERVICE
APRIL/AUGUST/DECEMBER

COURSES	MINIMUM QUALIFICATION	EXAM BODY	DURATION
Cert / Dip in ECDE	D+ / C , PI Cert	KNEC	3 Terms
KNEC Proficiency	D- (Minus)	KNEC	3 Terms

COMPUTER PACKAGES

1. INTRODUCTION TO COMPUTERS
2. KEYBOARDING
3. MICROSOFT WINDOWS /OPERATING SYSTEM
4. WORD PROCESSING USING MS WORD
5. SPREADSHEET USING MS EXCEL
6. DATABASE MANAGEMENT USING MS ACCESS
7. DIGITAL PRESENTATION USING MS POWER POINT
8. INTERNET AND EMAIL
9. INTRODUCTION TO GRAPHIC DESIGN
(USING PUBLISHER AND ADOBE PAGEMAKER)
10. SOCIAL MEDIA AND DIGITAL SKILLS
11. SOFTWARE INSTALLATION
12. BASIC COMPUTER AND MAINTENANCE
13. DOCUMENT FORMATING AND PRINTING SKILLS
14. PC TROUBLESHOOTING

OFFER 14 COMPUTER PACKAGES AT 2,800/=

ADVANCED PACKAGES
ADVANCED PHOTOSHOP
ADVANCED COREL DRAW
ADVANCED GRAPHIC DESIGN
CERTIFICATE IN WEB DESIGN

<p>STATISTICAL PACKAGES</p> <ol style="list-style-type: none"> 1. SPSS 2. Stata 3. R test 	<p><u>ACCOUNTING PACKAGES</u></p> <p>QUICK BOOKS SAGE PASTEL TALLY</p>
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Free Career Choice & Counselling

TVETA REGISTERED AND LICENSED



AFRICAN INSTITUTE
Of Research and Development Studies

KERICHO TOWN CAMPUS

JANUARY 2019
INTAKE IN PROGRESS

MINISTRY OF EDUCATION ACCREDITED

VISIT US AT;
ACK BUSINESS PARK
2ND AND 3RD FLOOR
KERICHO -NAKURU HIGHWAY

OTHER INTAKES
JANUARY, MAY, SEPTEMBER

Contact Us on.
Email airadskericho@gmail.com
Website: www.airads.ac.ke
Facebook: [Airads kericho town campus.](https://www.facebook.com/Airads-kericho-town-campus)

Eldoret Campus Kericho Campus Bungoma Campus
0715 696 979 0729 976 885 0715 505 262

Nakuru Campus Lodwar Campus
0711 488 302 0719 818645

Admissions: 0729976885

"Where Quality is Nurtured"

SCHOOL OF BUSINESS AND MANAGEMENT STUDIES

COURSES	MINIMUM QUALIFICATION	EXAM BODY	DURATION
Higher National Diploma in Business Management	Dip in any Business Course(KNEC) OR Degree	KNEC	4 Terms
Higher National Diploma in Human Resource Management	Dip in any Business Course(KNEC) OR Degree	KNEC	2 Terms
Higher National Diploma in Entrepreneurship Development	Dip in any Business Course(KNEC) OR Degree	KNEC	2 Terms
Higher National Diploma in Library Science and information Studies	Dip in any Related Course(KNEC) OR Degree	KNEC	2 Terms
Higher National Diploma in Archives & Records Management	Dip in any Related Course(KNEC) OR Degree	KNEC	2 Terms
Diploma in Business Administration	C-	KNEC	3 Terms
Cert / Dip in Business Management	D / C-	KNEC	4/6 Terms
Cert / Dip in Human Resource Management	D / C-	KNEC	4/6 Terms
Cert / Dip in Library and information Science	D / C-	KNEC	4/6 Terms
Cert / Dip in Supply Chain Management	D / C-	KNEC	3/6 Terms
Cert / Dip in Accountancy	D / C-	KNEC	3/6 Terms
Cert / Dip in Sales & Marketing	D / C-	KNEC	4/6 Terms
Cert / Dip in Marketing	D / C-	KNEC	4/6 Terms
Cert / Dip in Cooperative Management	D / C-	KNEC	3/6 Terms
Cert / Dip in Computerized Secretarial Studies	D / C-	KNEC	4/6 Terms
Cert / Dip in Banking & Finance	D / C-	KNEC	3/6 Terms
Cert / Dip in Project Management & Development	D / C-	KNEC	4/6 Terms
Cert / Dip in Purchasing Supplies	D / C-	KNEC	4/6 Terms
Cert / Dip in Entrepreneurship Development	D / C-	KNEC	4/6 Terms
Cert / Dip in Investment	D / C-	KNEC	4/6 Terms
Cert / Dip in Land Surveying	D / C-	KNEC	4/6 Terms
Cert / Diploma in Petroleum Geo-Science	D / C-	KNEC	4/6 Terms

SCHOOL OF BUSINESS AND MANAGEMENT STUDIES

COURSES	MINIMUM QUALIFICATION	EXAM BODY	DURATION
Diploma in Applied Statistics	C- (Minus)	KNEC	6 Terms
Diploma in International Freight Management	C- (Minus)	KNEC	6 Terms
Diploma in Sustainable Agriculture & Rural Development	C- (Minus)	KNEC	6 Terms
Cert / Dip in General Agriculture	D / C-	KNEC	4/6 Terms
Diploma in Entrepreneurial Agriculture	C- (Minus)	KNEC	6 Terms
Diploma in Maritime Transport Logistic	C- (Minus)	KNEC	6 Terms
Certificate in Road Transport Management	D (Plain)	KNEC	4 Terms
Certificate in Clerical Operations	D Plain	KNEC	4Terms
Artisan in Store Keeping Management	KCPE & KCSE D (Plain) and below	KNEC	2Terms
Artisan in salesmanship	KCPE & KCSE D (Plain) and below	KNEC	2Terms
Artisan in Secretarial Studies	KCPE & KCSE D (Plain) and below	KNEC	2Terms
Artisan in General Agriculture	KCPE & KCSE D (Plain) and below	KNEC	2Terms

SCHOOL OF HEALTH AND SOCIAL SCIENCES

COURSES	MINIMUM QUALIFICATION	EXAM BODY	DURATION
Higher National Diploma in Post Qualification Certificate in Counselor Supervision	Dip in any Related Course (KNEC) OR Degree	KNEC	2 Terms
Cert/Dip in Nutrition & Dietetics Management	D / C-	KNEC	4/6 Terms
Cert/Dip in Community Health Development	D / C-	KNEC/ AIRADS	4/7Terms
Cert/Dip in Community Development & Social Work	D / C-	KNEC	3/6 Terms
Cert/Dip in Health Records and Information Technology	D / C-	KNEC/ AIRADS	4/6 Terms
Diploma in Spiritual Counselling	C- (Minus)	KNEC	6 Terms
Diploma in HIV Testing and Management	C- (Minus)	KNEC	6 Terms

KASNEB COURSES

COURSES	MINIMUM QUALIFICATION	EXAM BODY	DURATION
ATD (LEVEL I - III)	C- (Minus)	KASNEB	5 Months
CPA (SECT I - II)	C + (C + in Maths & English)	KASNEB	5 Months Per Section
CPA 2 (SECT III - IV)	Pass in SEC 1	KASNEB	6 Months Per Section
CPA 3 (SECT V - VI)	Pass in SEC 2	KASNEB	6 Months Per Section
Certificate in Accounting & Management Skills (CAMS) Qualification by KASNEB	D+(Plus)	KASNEB	5 Months

SCHOOL OF TOURISM AND HOSPITALITY

COURSES	MINIMUM QUALIFICATION	EXAM BODY	DURATION
Cert/Dip in Hotel and Catering Management	D / C-	KNEC	4/6 Terms
Cert/Dip in Food and Beverage Management	D / C-	KNEC	4/6 Terms
Cert/Dip in Tourism / Tour Guiding	D / C-	KNEC	4/6 Terms
Diploma in textile technology	C- (Minus)	KNEC	6 Terms
Cert/Dip in Housekeeping and Laundry	D / C-	KNEC	4/6 Terms
Cert/Dip in Food Processing Technology	D / C-	KNEC	4/6 Terms
Cert/Dip in Bakery Technology	D / C-	KNEC	4/6 Terms
Artisan in Food & Beverage Management	KCPE & KCSE D (Plain) and below	KNEC	3 Terms

SCHOOL OF EDUCATION

COURSES	MINIMUM QUALIFICATION	EXAM BODY	DURATION
Higher National Diploma in Education Management	Dip in any Education Course (KNEC) OR Degree	KNEC	2 Terms
Cert in Primary Teacher Education (P1)	C (Plain)	KNEC	6 Terms
Cert / Dip in Early Childhood Education	D+(Plus)/C (Plain)/P1Cert	KNEC	4/6 Terms
Cert / Dip in Child Care & Protection	D / C-	KNEC	4/6 Terms
Proficiency in KNEC	D- (Minus)	KNEC	3 Terms
Diploma in Special needs & Disability	C- (Minus)	KNEC	6 Terms
Diploma in Disaster Mgt. & Trauma Counselling	C- (Minus)	KNEC	6 Terms
Diploma in Counselling, Guiding and Psychology	C- (Minus)	KNEC	6 Terms

SCHOOL OF ENGINEERING & INFORMATION TECHNOLOGY

COURSES	MINIMUM QUALIFICATION	EXAM BODY	DURATION
Higher National Diploma in Electrical Engineering(Electronics & Telecommunication)	Dip in any Electrical Course (KNEC) OR Degree	KNEC	3 Terms
Diploma in Electrical/ Electronics Engineering	C- (Minus)	KNEC	6 Terms
Diploma in Electronics	C- (Minus)	KNEC	6 Terms
Cert / Dip in Electrical & Electronics (Telecommunication)	D / C-	KNEC	4/6 Terms
Cert. in Electrical Installation	D Plain	KNEC	4Terms
Cert/Dip in welding & Fabrication	D / C-	KNEC	4/6 Terms
Diploma in Broadcasting Journalism & Media	C- (Minus)	ICM	6 Terms
Diploma in Mass Communication (Print Journalism)	C- (Minus)	KNEC	6 Terms
Diploma in Mass Communication (Broadcasting Journalism)	C- (Minus)	KNEC	6 Terms
Diploma in Mass Communication (Digital Journalism)	C- (Minus)	KNEC	6 Terms
Cert /Dip in ICT	D / C-	KNEC	4/6 Terms
Cert / Dip in Journalism	D / C-	ICM	4/6 Terms
Cert /Dip in Printing Technology	D / C-	KNEC	4/6 Terms
Artisan in Electrical & Electronic Technology	KCPE & KCSE D (Plain) and below	KNEC	2Terms
Artisan in Plumbing	KCPE & KCSE D (Plain) and below	KNEC	2Terms
Artisan in welding & Fabrication	KCPE & KCSE D (Plain) and below	KNEC	2Terms
Artisan in Electrical installation	KCPE & KCSE D (Plain) and below	KNEC	3Terms